

Automatic Payment Plan Sign Up Authorization Form and Instruction Sheet

Pay your Bill the Easy way with one of our Automatic Payment Plans

Why consider the Automatic Payment Plan?

- ① Saves Time and Postage–no more cheque writing.
- ② Saves the Environment.
- ③ Safeguards your Good Payment History–avoid late charges.
- ④ You continue to receive your bill two weeks before it's due.
- ⑤ The bill shows the payment amount and withdrawal date.
- ⑥ Pre-authorized payments cost nothing.
- ⑦ You may cancel at any time.
- ⑧ Sign up is easy:
 - Pick your Plan – “Paid in Full ” or “Equal Payment ”
 - Complete the authorization form below.
 - Remember to provide us with a voided cheque.

Automatic Payment Plans -We Offer 2 Options

“PAID IN FULL” PLAN

Your bills will be sent to you as usual, two weeks before they are due. On the due date, the amount due will be automatically withdrawn from your bank account.

“EQUAL PAYMENT” PLAN*

This plan allows bi-monthly customers to budget for an equal monthly payment. A fixed amount is automatically deducted from your account on either the 1st or 15th of each month. We review and reconcile this payment plan once a year, to ensure the payment amount is in line with your actual use.

* Electrically heated customers may join this plan between April 1st – August 31st

Automatic Payment Plan – Authorization Form

To join the plan complete this form – Attach a Void Cheque and fax or mail it to us!

Pre-Authorized Payment Authorization – Pick your Plan!

Yes – I would like to take advantage of the pre-authorized, “Paid In Full Plan” payment option from Cambridge and North Dumfries Hydro Inc. (CND Hydro) I authorize CND Hydro to debit/credit my chequing account on the billing due date for the payment of my bill. This authorization is valid for all regular bills, as well as for reconciliation bills, credits due to me and final bills issued upon closure of my account.

Yes- I would like to take advantage of the pre-authorized “Equal Payment Plan” payment option from Cambridge and North Dumfries Hydro Inc. (CND Hydro) and I prefer the monthly payment to be deducted on the: 1st or 15th of each month. I authorize CND Hydro to debit or credit my chequing account on the day I selected above. This authorization is valid for all regular bills, as well as for reconciliation bills, and final bills or credits issued upon closure of my account. Sign up for this plan requires your account balance to be paid in full before the plan commences.

Either I or CND Hydro may cancel this authorization at any time by providing advance notice to the other party stipulating the date of cancellation. I agree to notify CND Hydro immediately of any changes to my chequing account.

Name: _____
Hydro Account No. _____
Daytime Phone: _____
Evening Phone: _____
Signature: _____
Date: _____
Signature: _____
Date: _____
Financial Institution: _____
Branch No: _____
Location: _____
Chequing Account No. _____

For joint accounts where more than one signature is required on cheques, please have all account holders sign.

**RETURN THIS COMPLETED FORM ALONG WITH YOUR NORMAL PAYMENT.
PLEASE BE SURE TO ENCLOSE A VOIDED PERSONAL CHEQUE WITH YOUR
HYDRO ACCOUNT NUMBER WRITTEN ON THE FRONT.**

Mail to:
Cambridge and North Dumfries Hydro Inc.
P. O. Box 1060, 1500 Bishop Street
Cambridge, Ontario N1R 5X6
Attention: Customer Care Department

Fax:
1-519-621-7420
Attention: Customer Care Department

Remember to send us a Voided Cheque so we can set you up on the plan of your choice!